



APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

Today's Date: E-Mail Address:

Name Last First Middle Last 4 digits of Social Security No. XXX-XX-

Previous names used while employed Home Phone No. ( )

Permanent Address (Number and Street, City, State, Zip Code) Cell Phone No. ( )

Position Desired: Date Available: Have you worked for Trendtec before? Salary Required:

How did you hear about Trendtec?

If hired can you submit verification of your legal right to work in the United States? YES NO

Are you able to perform the essential functions of the job for which you are applying, either with or without reasonable accommodation? YES NO If no, describe the functions that cannot be performed.

(Note: We comply with ADA and consider reasonable accommodation measures that may be necessary for eligible applicants/employees to perform essential functions. Hire may be subject to passing a medical examination and may also be subject to passing skill agility tests.)

Have you ever been convicted of a criminal offense (felony or serious misdemeanor)? YES NO (Note: Convictions for marijuana-related offenses that are more than two years old need not be listed) If yes, state the nature of the crime (s) when and where convicted and disposition on the case:

(Note: No applicant will be denied employment solely on the grounds of conviction of a criminal offense. The nature of the offense, the date of the offense, the surrounding circumstances and the relevance of the offense to the position (s) applied for may, however, be considered.)

1st Contact person to notify in case of emergency: 2nd Contact person to notify in case of emergency: Name Relationship Phone No. Name Relationship Phone No.

Table with Education, High School, College/Graduate, Other, Name and Location of School, Graduated, Degree received or subjects studied

PLEASE READ CAREFULLY, INITIAL EACH PARAGRAPH AND SIGN BELOW

I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of the time elapsed before discovery. Applicant initial \_\_\_\_\_

I hereby authorize Trendtec Inc., to thoroughly investigate my references, work record, education and other matters related to my suitability for employment and, further, authorize my former employers to disclose to Trendtec any and all letters, reports and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release Trendtec, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure. Applicant initial \_\_\_\_\_

I understand that nothing contained in the application or conveyed during any interview which may be granted is intended to create an employment contract between me and Trendtec. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or Trendtec, and that no promise or representations contrary to the foregoing are binding with Trendtec unless made in writing and signed by me and Trendtec's designated representative. Applicant initial \_\_\_\_\_ Date: Applicant Signature: \_\_\_\_\_

**Experience: Please list below last three employers, starting with most recent. Account for all periods of unemployment.**

Dates	Name & Address of Employer	Pay	Reasons for leaving
From		Starting	
To	Supervisor's Name	Ending	
	Supervisor's Phone No.		

Job Description

Dates	Name & Address of Employer	Pay	Reasons for leaving
From		Starting	
To	Supervisor's Name	Ending	
	Supervisor's Phone No.		

Job Description

Dates	Name & Address of Employer	Pay	Reasons for leaving
From		Starting	
To	Supervisor's Name	Ending	
	Supervisor's Phone No.		

Job Description

**Applicant: Do Not Write Under This Line**

Interviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone Applicant

Date/Results:

Date/Results:

Date/Results:

Date/Results:

Date/Results:

Date/Results:

Client – Payroll service information: